

**Sustainable Business Network of Greater Philadelphia (SBN)**  
**Board Member Candidate Form**  
*For Board Term 2023-2026*

**I. Contact Information for Nominee**

|                           |  |
|---------------------------|--|
| Name                      |  |
| Business/<br>Organization |  |
| Title                     |  |
| Phone Number              |  |
| Email Address             |  |

**II. Candidate Information**

Please provide the following as one single attachment. The items with a double asterisk (\*\*) will be made public to SBN's Membership for voting purposes should you be chosen as a Final Candidate.

- (1) A resume or CV reflecting your professional experience and any additional leadership or volunteer experience.
- (2) \*\* A short 3-5 sentence biography.
- (3) \*\* A statement of no more than 350 words on why you are interested in joining the Board; what skills, expertise, and unique value that you hope to contribute to SBN (ideally speaking to what is outlined in the Board Member job description); and how you hope to benefit from your Board service.

Is your company currently a member or sponsor of SBN?

- Yes, SBN member
- Yes, SBN sponsor
- No

Were you referred by anyone? If so, please provide their name: \_\_\_\_\_

**III. Consent to Nomination**

Candidates who are selected as finalists by the Board will be presented to SBN's membership for their vote. Please indicate your consent to being included in the membership vote, which includes sharing the items indicated above by a double asterisk \*\*.

- Yes, I consent
- No, I do not consent

**IV. Board Information**

Please indicate your willingness and ability to meet the following requirements:

| Yes                      | No                       | Board Member Responsibilities  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Attend all monthly board meetings (3rd Tuesday of the month, 5:00pm - 7:00pm)  |
| <input type="checkbox"/> | <input type="checkbox"/> | Participate in an annual 2-day Board Retreat   |
| <input type="checkbox"/> | <input type="checkbox"/> | Participate in and/or lead at least one Board committee  |
| <input type="checkbox"/> | <input type="checkbox"/> | Support the organization through regular attendance at events  |
| <input type="checkbox"/> | <input type="checkbox"/> | Actively support SBN fundraising efforts through our “give or get” policy  |
| <input type="checkbox"/> | <input type="checkbox"/> | Review, understand, and approve the organization’s financial statements, including approving annual budget, audit reports, and material business decisions |
| <input type="checkbox"/> | <input type="checkbox"/> | Promote SBN & recruit new members by being an active “ambassador”  |
| <input type="checkbox"/> | <input type="checkbox"/> | Serve the three-year Board term  |

**V. Process and Timeline**

Please submit all requested items and applications to [SBNBoardApp@gmail.com](mailto:SBNBoardApp@gmail.com) by Monday, October 31, 2022.

If you are selected to be interviewed for a Board seat, interviews by ZOOM Video Conferencing will take place in November. After all interviews and deliberation are complete, the Board of Directors will propose a list of Final Candidates to the Membership for an open vote in early 2023.

Sincerely,

**Board of Directors**  
**Sustainable Business Network of Greater Philadelphia**

Questions? [SBNBoardApp@gmail.com](mailto:SBNBoardApp@gmail.com)