

Sustainable Business Network of Greater Philadelphia (SBN)
Board Member Candidate Form
For Board Term 2024-2027

I. Contact Information for Nominee

Name	
Business/ Organization	
Title	
Phone Number	
Email Address	

II. Candidate Information

Please provide the following as one single attachment. The items with a double asterisk (**) will be made public to SBN's Membership for voting purposes should you be chosen as a Final Candidate.

- (1) A resume or CV reflecting your professional experience and any additional leadership or volunteer experience.
- (2) ** A short 3-5 sentence biography.
- (3) ** A statement of no more than 350 words on why you are interested in joining the Board; what skills, expertise, and unique value that you hope to contribute to SBN (ideally speaking to what is outlined in the Board Member job description); and how you hope to benefit from your Board service.

Eligibility Requirement

Is your company currently a member or sponsor of SBN? This is an eligibility requirement. If your company is not a member or sponsor, will they become so before the Board election?

- Yes, SBN member
- Yes, SBN sponsor
- No

Additional Information

Were you referred by anyone? If so, please provide their name: _____ . If not, please let us know how you heard about SBN's call for board nominations:

III. Consent to Nomination

Candidates who are selected as finalists by the Board will be presented to SBN’s membership for their vote. Please indicate your consent to being included in the membership vote, which includes sharing the items indicated above by a double asterisk **.

- Yes, I consent
- No, I do not consent

IV. Board Information

Please indicate your willingness and ability to meet the following requirements:

Yes	No	Board Member Responsibilities
<input type="checkbox"/>	<input type="checkbox"/>	Attend all monthly board meetings (3rd Tuesday of the month, 5:00pm - 7:00pm), missing no more than one board meeting per year
<input type="checkbox"/>	<input type="checkbox"/>	Participate in an annual 2-day Board Retreat in late February
<input type="checkbox"/>	<input type="checkbox"/>	Participate actively in two Board committees
<input type="checkbox"/>	<input type="checkbox"/>	Support the organization through regular attendance at events
<input type="checkbox"/>	<input type="checkbox"/>	Actively support SBN fundraising efforts through our “give/get” policy
<input type="checkbox"/>	<input type="checkbox"/>	Review, understand, and approve the organization’s financial statements, including approving annual budget, audit reports, and material business decisions
<input type="checkbox"/>	<input type="checkbox"/>	Promote SBN & recruit new members by being an active “ambassador”
<input type="checkbox"/>	<input type="checkbox"/>	Serve the three-year Board term

V. Give/Get Policy

Every Board member is responsible for donating and/or generating (giving and/or getting) a minimum of \$1500 in revenue for SBN every year. Revenue generation can come in the form of new memberships, new sponsorships, offsetting existing costs with in-kind donations, and/or donations. The annual due date for fulfillment of this obligation is September 30, the end of SBN’s fiscal year.

VI. Process and Timeline

Please submit all requested items and applications to SBNBoardApp@gmail.com by Monday, October 30, 2023.

If you are selected to be interviewed for a Board seat, interviews by ZOOM Video Conferencing will take place in November. After all interviews and deliberation are complete, the Board of Directors will propose a list of Final Candidates to the Membership for an open vote in early 2024.

Sincerely,

Board of Directors
Sustainable Business Network of Greater Philadelphia

Questions? SBNBoardApp@gmail.com